

## 2024/2025 Call For Speakers

The California Academy of Physician Associates (CAPA) is excited to welcome speaker submissions and topic ideas for CAPA's 2024/2025 Continuing Medical Education events! We are seeking fresh new content for our summer Virtual Rounds (a virtual, streaming conference), CAPACon (a 3.5 days in-person Southern California conference), and CAPA at Napa (a 1.5 day in-person Northern California conference)!

This request for proposal (RFP) is an open call to PAs, physicians, nurse practitioners, and other healthcare subject matter experts to submit a presentation topic on any of the following areas:

- Primary Care
- Cardiology
- Dermatology
- Diagnostic, Radiologic, and Laboratory Studies
- Endocrinology
- Diet and Nutrition
- Ears, Nose, and Throat
- Gastroenterology
- Geriatric Medicine
- Hematology
- Infectious Diseases
- Nephrology
- Neurology
- Orthopedics
- Pediatrics
- Preventive Medicine
- Professionalism and Ethics in Medicine
- Psychiatry and Behavioral Science
- Pulmonology
- Reproductive Health
- Rheumatology
- Urgent and Emergent Medicine
- Urology

### Audience

CAPA's audience is approximately 43% primary care, emergency medicine, and urgent care combined. Another 28% are in general surgery or a surgical subspecialty. The remaining PAs are divided among the various specialties, with the greatest concentrations in orthopedics, cardiology, and dermatology.

## Review Criteria

Proposals are reviewed by CAPA's CME Committee, which is composed of PA volunteers from primary care and a rotating selection of specialties. The Committee reviews proposals based on public health need, topic relevancy, timelines, and applicable learning objectives.

## Submission Process

To apply for consideration, please complete and submit the [online form](#)\* and attach the following:

- CV or resume
- Photo (professional headshot preferred)
- Sample of presentation materials or handouts, if any (optional)
- Brief list of past speaking engagements, if any (optional)

Final date for submission is **December 15, 2023**.

*\*If you do not have a Google account or are otherwise unable to complete the Google form, please email your contact information (name, email, phone, profession), presentation details (title, abstract, 3 learning objectives), and your attachments (resume, photo) to [khalila@capanet.org](mailto:khalila@capanet.org).*

## Selection and Honorarium

If selected, speakers will be notified no later than March 1, 2024, and provided with a formal speaker agreement as well as follow-up instructions for presentation logistics and preparation. All speakers will be granted an honorarium that is documented in their agreements and awarded after their presentation is complete.

## Questions / Contact Information

For questions about this RFP, CAPA's conferences, or CAPA itself, please contact:

Khalila Baldwin [khalila@capanet.org](mailto:khalila@capanet.org) OR  
Teresa Chien [teresa@capanet.org](mailto:teresa@capanet.org)